



REGULAR MEETING OF THE SHOREWOOD LIBRARY BOARD OF TRUSTEES

June 11, 2025

Approved Meeting Minutes

Present:

- President Jonathan Smucker
- Vice President Kara Espera
- Trustee Anjum Alden
- Trustee Patrick Linnane
- Trustee Scott Gronert
- Trustee Wesley Warren (5:35 PM)
- Director of Library Services Hayley Johnson
- Assistant Director Noah Weckwerth
- Library Office Manager/Confidential Secretary Angela Andre

Others present:

- Mary Armstrong, President, Friends of the Shorewood Public Library
- Adlee Alden

Excused:

- Shorewood School District Superintendent Dr. Laurie Burgos

1. **Call to Order:** President Smucker called the meeting to order at 5:31 PM
Introduction of new Library Board Trustee: Scott Gronert
2. **Statement of Public Notice:** President Smucker confirmed that the meeting was properly noticed and posted according to law.
3. **Public Comment:** Mr. Alden expressed his appreciation for the Shorewood Public Library, and that he enjoyed it as a child and still uses it to this day.
4. **Consent Agenda:** Vice President Espera moved to approve the agenda, the minutes from the May 14, 2025 meeting, and accounts payable reports. Trustee Linnane seconded, and the motion carried by a vote of 4-0.
5. **Information: Library Statistics**
Director Johnson reported that there was an error in the way that we were tracking net positive transactions. Unbeknownst to us, we were utilizing an outdated collection tool that is no longer used.

In March 2023, Milwaukee County Federated Library System (MCFLS) made a change to how net positive transactions are calculated. MCFLS moved from collecting data from Innovative Interfaces Web Management Reports to Sierra SQL Reporting.

The error was brought to our attention by Library Clerk Dan Holt. All of the data in the statistics report has been corrected.

6. Information: Library Director's Report

- STAFFING UPDATE: Shorewood's Inclusive Services Librarian has resigned as they are moving out of state. Their last day is June 10, 2025. Position will be reviewed, input from reference team, will move on to hiring.
- FINE FREE LIBRARIES: There are now seven Milwaukee County libraries that don't collect fines on either all or part of their collection. Shorewood Public Library's Fines and Charges Policy was last updated March 9, 2022. An updated draft policy will be presented for review at the July 9, 2025 meeting.
- CHANGE IN ATTRACTION PASS OFFERING: Shorewood Public Library was one of the last Milwaukee County libraries circulating the Discovery World pass, and there were approximately 50 patrons on the holds list at time of cancellation. Assistant Director Noah Weckwerth notified patrons of the discontinuation. Three more passes were recently added: Green Bay Packers Hall of Fame, John Michael Kohler Arts Center, and Villa Terrace Museum and Gardens.
- CONTINUING EDUCATION: The Assistant Director and Library Associate will attend the American Library Association Conference in Philadelphia, Pennsylvania this month. This is a great opportunity for professional development, networking, and to visit the large vendor marketplace.
- SUMMER READING: This year, the library is hosting a special event to kick-off summer reading and summer programming. The library will also be hosting summer reading programs for adults, young adults, and children. All of the are funded by the Friends of the Shorewood Public Library.
- SUMMER CELEBRATION: All staff are preparing for the library's annual Summer Celebration which will take place on Thursday, July 24, 2025 from 6:00 to 8:00 PM. The Friends of the Shorewood Public Library are helping to recruit volunteers for the event.
- FRIENDS OF THE SHOREWOOD PUBLIC LIBRARY UPDATE: The Friends of the Shorewood Public Library met on Wednesday, May 21, 2025, and approved two funding proposals submitted by Assistant Director Noah Weckwerth:
 - COVER ONE BOOK REPAIR MACHINE | \$1,600: The Cover One machine will allow staff to repair book bindings quickly and easily, thus saving on replacement costs.
 - POSTAGE FOR SPEAK UP FOR LIBRARIES POST CARD CAMPAIGN | \$39.25: The "Speak Up for Wisconsin Libraries" postcard campaign invites library users to share why libraries are important to them. The prepaid postcards will be mailed to elected federal officials by Milwaukee County Federated Library System staff.

7. Action: Library Board Officer Election

Trustee Linnane reported that the Nominating Committee supports the re-election of Jonathan Smucker for President and Kara Espera for Vice President. No other nominations were put forward by the trustees. By a vote of 6-0, Jon Smucker is elected President. By a vote of 6-0, Kara Espera is elected Vice President.

8. **Committee Assignments:** President Smucker will reach out to trustees about their assignments.

9. **Action: Shorewood Reads 2026 Funding Commitment**

The 2026 Shorewood Reads book has been chosen by a committee of library staff and Friends of the Shorewood Public Library representatives. The book title will be announced to public soon. The Friends have committed \$10,000 as a matching donation to the library for the program.

MOTION: Trustee Warren motioned to allocate \$10,000 for Shorewood Reads 2026 from the Greater Milwaukee Foundation Board Directed Reserve Fund in the 2026 enhanced budget. Motion seconded by Trustee Espera. Motion carried by a vote of 6-0.

10. **INFORMATION: Trustee Essentials Handbook *Chapter 20: Building Accessibility***

11. **Items for Future Consideration:** Fines and Charges Policy revision

12. **Adjourn:** Meeting adjourned at 6:14 PM.

Recorded and submitted by Library Office Manager/Confidential Secretary Angela Andre on the
11th day of June, 2025